*Allegato 2* – *Company Agreement form***)**

***COMPANY AGREEMENT FORM***

**[Please copy on company’s headed paper before signing in original]**

Hereby I declare to accept, in the mainframe of the Erasmus+ Traineeship, Mr/Ms …………..………………………….……………………………….....;

for a …….. months period of internship in our Office/Enterprise.

Our Office/Enterprise/Institution works in the field of ……………………………………………..………….;

The work language is……………………………………;

Mr./Ms…………………………………..…… will be asked to work on the following topics:

…………………………………………………………………………………….……………………

…………………………………………………………………………………….……………………

He/She will be working at our Office/Enterprise/Institution in the following period:

…………………………………..…………………………..…………………………..………………

Yours sincerely

Name of Tutor/Supervisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

e-mail of Tutor/Supervisor

Signature and stamp

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Company stamp** (compulsory whenever this form is not written on headed paper):

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**PIC NUMBER if available [[1]](#footnote-1) (*Participant Identification Code*): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Organisation Details:***

Number of employees below 250? YES [ ] NOT [ ]

Legal Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Business Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full legal name (National Language) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

VAT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Public Body [ ] Non-profit [ ]

**Address and contact information**

Legal Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Country \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Region \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **e**  P.O. Box \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postcode \_\_\_\_\_\_\_\_\_\_\_\_\_\_ City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Website \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone 1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. the 9-digit Participant Identification Code is used to identify organizations and it is necessary to participate in the European programmes [↑](#footnote-ref-1)